



ICC Building Safety Association of Vermont, Inc.

Meeting Minutes

Date: August 6, 2008

Location: Vermont Division of Fire Safety Conference Room, Berlin, Vermont

Attending

Mike Bedard
Bruce E. Johnson
Rob Pickett
Ray Crete
Joel Ribout
Steve Leinoff
Amy Patenaude
Guy Teschmacher
Jay Pilliod
Donna Leban
Robert Howe (Bob)
Ward A. Smyth

Hartford Fire Department
ICC staff
Rob Pickett & Associates, LLC
City of Winooski
Mackenzie Architects
Hartford Fire Department
Efficiency VT (VEIC)
Black River Design: Architects
Efficiency VT (VEIC)
Light/Space/Design
Vermont Division of Fire Safety
Turtle Creek Builders Ltd

Opening of Meeting

- 1) Acting Moderator, Rob Pickett called the meeting to order at 2:05 p.m.
- 2) Participants introduced themselves around the table.
- 3) Rob called for an approval of the Agenda. Approved: 1st: Amy; 2nd: Guy; Unanimous
- 4) Rob called for an approval of the Minutes of the 7/2/2008 TelCon. Approved: 1st: Steve; 2nd: Jay; Unanimous.

Election of Officers

- 5) Rob read the nomination Slate of Officers:
 - a. Call for Secretary: Ward A. Smyth. Approved: 1st: Rob; 2nd: Amy; Unanimous.
 - b. Call for President: Rob Pickett. Approved: 1st: Ward; 2nd: Guy; Unanimous
 - c. Call for Treasurer. No nominations or volunteers, Ward will fill temporarily.
 - d. Call for Vice-President: Floor nomination of Steve Leinoff. Approved: 1st: Mike; 2nd: Rob

Discussion of Proposed Charter

- 6) While the intent was to vote on the Final draft of the Charter, a discussion and numerous changes were proposed to the draft. Those changes are as follows:
 - a. Change ¶3.1.2. from “~~Association~~ Member “ to “Associate Member”. 1st: Steve; 2nd Bob H.; Unanimous.
 - b. Change ¶3.1.1. deleting eighth word “primary”. 1st: Bob; 2nd: ??; Unanimous.
 - c. Replace ¶2.1.11 to read “To establish awareness of minimum code standards, construction materials and building techniques above the minimum code construction.” 1st: Bob; 2nd: Steve; Unanimous.
 - d. Change ¶11.1.3 to delete everything after “by the President” and add “to review and report on any existing or proposed ICC code provisions.” 1st: Amy.; 2nd: Guy; Unanimous
 - e. Amy proposed the following wording be inserted to ¶18.2: “Every three (3) years these Bylaws shall be reviewed by the Executive Committee for appropriateness to the Association and their findings reported to the annual meeting.”
 - f. Correct typo in ¶17.1, changing “die” to “the”.
 - g. Change ¶11.1.2 to delete “Auditing” and capitalize “Committee”. Also delete two (2) following instances of “auditing” and change to “review”. 1st: Guy.; 2nd: Joel; Unanimous.
 - h. A lengthy discussion ensued regarding the meaning of ¶12. This paragraph was the original proposed language from National. A sub-committee lead by Guy and Amy will report back to the committee at large with recommendations.
 - i. Bob request we delete ¶13.1.11. 1st: Bob; 2nd: Guy; Unanimous.
- 7) At 4:12 pm the President moved to close discussions of the Bylaws and re-open on 10/2/2008 at our next meeting.
- 8) The President suggested that we institute an competition for a logo design and letterhead design. It was also suggested that we might host our website at “GoDaddy.com”

These minutes are respectfully submitted as the discussions and actions taken at our above noted meeting.



Ward A. Smyth
Secretary