



# ICC Building Safety Association of Vermont, Inc.

## Meeting Minutes

Date: October 1, 2008

Location: Vermont Division of Fire Safety Conference Room, Berlin, Vermont

### Attending

Rob Pickett, President  
Steve Leinoff, Vice President  
Ward A. Smyth, Secretary/Treasurer  
Jay Pilliod  
Joel Ribout, Director  
Robert Howe (Bob), Director  
Glenn Moore, Director  
Dottie Harris  
Amanda Ibey  
Diantha Korzun

Rob Pickett & Associates, LLC  
Hartford Fire Department  
Turtle Creek Builders Ltd  
Efficiency Vermont  
Mackenzie Architects  
Vermont Division of Fire Safety  
Montpelier Fire Department  
ICC staff  
Home Builders/Remodeler Association  
Truex Cullins: Architects

### Opening of Meeting

- 1) President Rob Pickett called the meeting to order at 2:10 p.m.
- 2) Participants introduced themselves around the table.
- 3) Rob called for an approval of the Agenda. Approved unanimously.
- 4) Rob called for an approval of the Minutes. Approved unanimously.

### Discussion of Proposed Bylaws

- 5) Discussion began with the proposed changes to Section 12. Following a general discussion, Jay proposed and Steve seconded a motion to leave the proposed paragraphs #1, 2, 3 and delete the original paragraphs #4 and 5. Further discussion followed, after that a motion to move the question was proposed by Steve and seconded by Glenn. The motion was approved unanimously.
- 6) Bob proposed and Jay seconded the moving and renumbering of paragraph 9.8 to become 10.3. to place the statement in a more appropriate section. This was also approved unanimously by those assembled.
- 7) The discussion moved to defining the membership. It was decided to have only two categories: Member and Honorary Member. Steve proposed and Joel seconded the

motion. This was voted unanimously with the additional request, that Ward search the entire document and change any reference to previous member categories.

Glenn proposed and Steve seconded that we accept the entire document as proposed, with changes in red tracking and including the above discussed changes. There was a unanimous vote to this proposal. Rob congratulated all present for their effort in finalizing our Charter!

### **Discussion of Membership Dues**

- 8) Joel had taken time to research other organizations' dues structure. He proposed that we set a rate of \$30 for Members with a \$15 discount for active students. Ward seconded this and it was approved unanimously.

### **Continued Discussion**

- 9) Rob stated that we should open a bank account. It was decided to use Chittenden Bank. Ward as acting Treasurer will handle opening an account.
- 10) Ward offered to temporarily use his P.O. box in Waitsfield for mail until we gain more funds. This was agreed by all. Our address for mail will be:

ICC Building Safety Association of Vermont  
P.O. Box 760  
Waitsfield, Vermont 05673-0760

- 11) Rob announced a contest for the design of an Association logo. He proposed one year of free membership to the winner
- 12) The last minutes of the meeting were spent discussing our vision, and mission statements. As time ran out Rob allowed that he would spend some time 'fleshing' our thoughts out.

- 13)  
The next meeting will be on November 7, 2008 from 9-11 AM  
(tentatively set for HBRA on James Brown Drive in Williston)

These minutes are respectfully submitted as the discussions and actions taken at our above noted meeting.



Ward A. Smyth  
Secretary/Treasurer